



MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE

(UGC-AUTONOMOUS INSTITUTION)

Affiliated to JNTUA, Ananthapuramu & Approved by AICTE, New Delhi
NAAC Accredited with A+ Grade, NIRF India Rankings 2024 - Band: 201-300 (Engg.)
NBA Accredited - B.Tech. (CIVIL, CSE, ECE, EEE, MECH, CST), MBA & MCA



COURSE FILE AUDIT ISO 21001:2018 EOMS

Site:	
Auditor:	
Date:	
Process:	Teaching, Learning and Examination Process.
Process Owner:	
Inputs:	<ul style="list-style-type: none">• Syllabus.• Curriculum.• Lesson Plan.• Academic Calendar.
Outputs:	<ul style="list-style-type: none">• Academic Record Book (Log Book).• Time Table.• Question Paper.• Mark List.• Result Analysis.• Feedback Analysis.• Course File.
Objective:	<ul style="list-style-type: none">• Syllabus Coverage, Target = 100 %.• Internal Test Pass Percentage, Target = 90%.

Notes: **Objective Evidence**

1. **COVERING PAGE**
(Name of the Faculty, Semester, Academic Year Etc)
2. **COURSE SYLLABUS**
3. **TIME TABLE**
4. **LESSON PLAN**
5. **COURSE INFORMATION SHEET**
6. **STUDENT NAME LIST**



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7. LECTURER NOTES / PPT (Uploaded in MOODLE)
8. QUESTION BANK
9. INTERNAL TEST QUESTION PAPERS
10. SCHEME OF EVALUATION FOR MID EXAMS
11. STUDENTS ACADEMIC PERFORMANCE (INTERNAL & EXTERNAL)

Internal Question Paper Quality							
MID-1				MID-2			
Question No.	Mapped COs	CO Blooms Level	Question Blooms Level	Question No.	Mapped COs	CO Blooms Level	Question Blooms Level

End Semester Question Paper Quality			
Question No.	Mapped COs	CO Blooms Level	Question Blooms Level
.A			
.B			
.A			
.B			
.A			
.B			
.A			
.B			
.A			
.B			



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Mid term mark analysis							
Mid exams	No. of Students in the class	No. of Students attended	No. of students attaining the scores (%)				Pass percentage
			Distinction (>=70 %)	I class (60 – 69 %)	II class (50 – 59 %)	III class (40– 49 %)	
I							
II							

12. COURSE ASSESMENT SHEET (MANUAL / EXCEL & EXTERNAL)
13. MAKE-UP AND REMIDIAL CLASS SCHEDULES & STUDENTS' ATTENDANCE
14. ADD-ON PROGRAMME, IF ANY IDENTIFIED.
15. TOPICS IDENTIFIED and COVERED BEYOND SYLLABUS
16. ASSIGNMENT DETAILS AND STUDENTS' AND STUDENTS' SEMINAR TOPICS
17. DETAILS OF FEEDBACK COLLECTED TO MEASURE OUTCOME
(Course exit survey analysis and put sample copy)
18. STUDENTS ATTENDANCE DETAILS (Highlight less than 75%)
19. FACULTY LOG BOOK

Any Remarks: -

Department	Auditor	Auditee